

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES  
MARCH 13, 2012  
7:00 P.M. – BOARD CONFERENCE ROOM**

**PRESENT: Robert McCann – President; Laurie Asermily – Vice President; Susan Backlund; Seth Brandow; Rebecca Jessop; Timothy Kuryla; James O. Somerville**

**ABSENT: All Present**

**OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Christopher Puylara – RFA President; Tina Carlsen – CSEA President; Donna Newcomb; Lisa Heitmann; M/M Harry Bennett; Jeffrey Bennett; Kara Mapstone; Steven Goldberg; Dr. Joseph Marinelli – WFL BOCES District Superintendent; Anna Morgan – President, WFL BOCES Board of Education**

Mr. McCann called the meeting to order at 7:00 p.m., welcomed guests and led the Pledge of Allegiance.

**PRESENTATION:**

**DR. JOSEPH MARINELLI**

1.0 Dr. Joseph Marinelli – WFL BOCES District Superintendent  
Ms. Anna Morgan, President of the WFL BOCES Board of Education, introduced Dr. Marinelli to all present at the meeting. He explained that he visits half of all 25 component Boards each year to communicate with them and update and review BOCES programs, services, and activities, stating that “students are the heart and soul of what BOCES does.” Jeffery Bennett, an RCS student in the Health Dimension Program at BOCES, shared his experiences about his Program and career plans indicating that on June 23, 2012 he will be graduating with eight college credits and be certified as a Nursing Assistant. Dr. Marinelli mentioned the changing conditions in education that BOCES has taken the lead in response to: The Regents Reform Initiatives by offering 142 online courses for students to make them college and career ready, globalization and global competition, and increased regionalization & sharing of staff and services between Districts, among others.

Mr. Bennett, Dr. Marinelli and Ms. Morgan left the meeting at 7:45 p.m.

**CLERK’S REPORT:**

1.1M Approval of Minutes of February 14, 2012 and February 28, 2012  
Motion made by Mr. Brandow, seconded by Mr. Kuryla, and carried unanimously.

1.2M Approval of Payroll for February, 2012  
Motion made by Ms. Backlund, seconded by Mr. Brandow, and carried unanimously.

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1.3 Acceptance of **information copies** of the following Warrants for February, 2012:

- . Fund A, #16 (02/15/12), Fund A, #17 (02/29/12), Fund A, #18 (02/27/12)
- . Fund C, #13 (02/15/12), Fund C, #14 (02/29/12)
- . Fund F, #14 (02/29/12)
- . Fund H, #2 (02/15/12)
- . Fund TA, #26 (02/29/12)

(No motion required)

1.4 Acceptance of **information copy** of Claims Auditor Report for February, 2012

(No motion required)

**SUPERINTENDENT'S REPORT:**

2.1 Update

Mr. Hoose mentioned that NYSED Facilities Dept. is "swamped" with Capital Projects now which means that it will take 11 weeks or longer for their approval versus the nine originally mentioned in January. Thus, the bidding process will be delayed as well as the start of Project work. More information will be shared after the Architects and Contractors meet on March 15, 2012 to discuss this situation.

**KIDSAFE CHILDCARE REPORT**

2.2 Kidsafe Childcare Report for 12/1/11 – 2/29/12

Mr. Hoose reviewed this Report and stated that currently the Program is operating in the black, but will be dipping into its reserve dollars this year.

**COMMITTEE REPORT:**

**INSURANCE COMMITTEE UPDATE**

15.1 Insurance Committee – Update

Ms. Backlund, Chairperson, gave an overview of the meeting held on March 7, 2012 with representatives from Rose & Kiernan Inc. at which time they presented their 2012-13 rate proposal on property and casual insurance. Currently, our carrier is NYSIR (New York Schools Insurance Reciprocal) and Eastern Shore Associates is the Agent. Ms. Backlund stated that the NYSIR proposal used 2011-12 rates; thus, for comparison purposes they will be requested to rebid with 2012-13 rates.

**POLICY COMMITTEE UPDATE**

15.2 Policy Committee – Update on Field Trip Regulations

Mrs. Asermily, Chairperson, mentioned that the current Field Trip Policy was not in need of revision, but the Regulations underwent changes. These were provided to the BOE as an informational item only because Administrative Regulations do not need BOE adoption. The next Policy Committee meeting will be March 27, 2012 where various policies will continue to be under review by the Committee.

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**BUSINESS MANAGER'S REPORT:**

3.1 Update

Mr. Boulware indicated that the RFP to re-appoint the accounting firm of Raymond F. Wager will be presented at the March 27, 2012 meeting.

**SCHOOL BUDGET PUBLIC HEARING DATE SET**

3.2M Approval to hold the 2012-2013 school budget Public Hearing on May 8, 2012 at 6:30 p.m. in the Secondary Library

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

**PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose**

**JENNIFER KIME GRANTED PERMANENT STATUS**

6.1A Jennifer Kime – School Bus Driver, from Probationary Status to Permanent Status, effective March 13, 2012

Motion made by Mr. Brandow, seconded by Ms. Backlund, and carried unanimously.

**JAIME JOHN GRANTED PERMANENT STATUS**

6.2A Jaime John – Teacher Aide, from Probationary Status to Permanent Status, effective March 13, 2012

Motion made by Mr. McCann, seconded by Mr. Brandow, and carried unanimously.

**MARY MOORE GRANTED PERMANENT STATUS**

6.3A Mary Moore – Teacher Aide, from Probationary Status to Permanent Status, effective March 13, 2012

Motion made by Ms. Backlund, seconded by Mrs. Jessop, and carried unanimously.

**SHARON STUCK APPOINTED TEMPORARY EMPLOYEE**

6.4A Sharon Stuck – Childcare Worker, a Temporary Employee, effective March 14, 2012 until June 15, 2012, at a salary of \$9.00 per hour based on needs of the program, without benefits.

Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

**COMMITTEE ON SPECIAL EDUCATION REPORT:**

9.1M Approval of the recommendations as listed in the Minutes of February 15, 2012 and February 27, 2012

Motion made by Mrs. Asermily, seconded by Mr. Somerville, and carried unanimously.

**PRESIDENT'S REPORT:**

**BOE PRESIDENT COMMENTS**

. Mr. McCann mentioned that the Advisory Committee of the Romulus/South Seneca Merger Study met on March 12, 2012 and established the following meeting dates, locations, and topics:

- . March 12 – Romulus---Organization, Overview and Enrollment Projections
- . April 24 – South Seneca---Instructional/Extracurricular Program
- . May 14 – Romulus---Facilities
- . June 4 – South Seneca---Transportation

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- . July 9 – Romulus---Staffing
- . August 6 – South Seneca---Finances
- . September 10 – Romulus---Review Findings and Recommendations/  
React to Draft Final Report

**EXECUTIVE SESSION**

**EXECUTIVE SESSION:** Motion made by Mr. Kuryla, seconded by Ms. Backlund, and carried unanimously, to enter into Executive Session at 8:20 p.m. for the purpose of specific personnel.

**REGULAR SESSION RECONVENED**

Motion to reconvene in regular session at 9:06 p.m. made by Mr. Brandow, seconded by Ms. Backlund, and carried unanimously.

**EXTRACURRICULAR APPOINTMENTS:**

**RESCIND APPOINTMENT OF VARSITY BASEBALL COACH**

6.5RS RESOLVED THAT the appointment of **Michael Kaufman as Varsity Baseball Co-Coach for the 2011-12 Spring sports season, which was approved by the Romulus Central School District Board of Education on February 28, 2012, be rescinded, effective March 13, 2012, and the salary of \$3,858.00 be pro-rated.** Motion made by Mr. Brandow, seconded by Mr. Somerville, and carried unanimously.

**ADJOURNMENT**

Motion to adjourn at 9:08 p.m. made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

LEANNE B. KEEL  
DISTRICT CLERK